

LOUISIANA STATE RADIOLOGIC TECHNOLOGY BOARD OF EXAMINERS

BUSINESS MEETING MINUTES

July 19, 2017

CALL TO ORDER

Chairman Susan Hammonds-Guarisco called the meeting to order at 11:06am

ROLL CALL

The following Board members were present:

Naveed Awan
Brett Bennett
Gregory Bradley
Susan Hammonds-Guarisco
Abbie Kemper-Martin, MD
Thea Moran, MD
Robert Newsome, MD
Shelley Wells

The following Board members were absent with prior excuse:

James Frazier
Kirk Soileau

Also present:

Kenneth Jones, Executive Director
Katherine Muslow, Counsel

MINUTES

Minutes of April 12, 2017 had been previously circulated to the Board members by mail and were accepted as presented.

MOTION to approve minutes of April 12, 2017 by R.Nesome

SECOND by B.Bennett

ACTION Voice Vote: Ayes=8, Nays=0, Motion passed unanimously

FINANCIAL REPORT

Financial Review Committee Report

All monthly reports were received, report is easy to follow, all expenses accounted for with good explanation.

Financial Report by Executive Director

Executive Director discussed the following reports.

- Fiscal Year Comparison: July 1, 2016 to June 30, 2017
- Fiscal Year Comparison to Budget: July 1, 2016 to June 30, 2017
- Calendar Year Comparison: January 1, 2017 to June 30, 2017
- Assets and Liabilities as of June 30, 2017

July 1, 2018 to June 30, 2019 budget was discussed. Board office space to remain as current with no change in reduction of space due to cost of rent as there is a ten year lease.

MOTION to accept July 1, 2018 to June 30, 2019 budget as presented by B.Bennett

SECOND by G.Bradley

ACTION Voice Vote: Ayes=8, Nays=0, Motion passed unanimously

CHAIRMAN'S REPORT

- Executive Director and Chairman worked on the budget
- Executive Director gave a presentation at the LSRT Annual Conference held in New Orleans July 6-8, 2017
- Greg Bradley, Brett Bennett, Shelley Wells, and Susan Hammond-Guarisco attended the LSRT Annual Conference
- ARRT with ASRT input is re-evaluating QM certification

NOMINATION, ELECTION & INSTALLATION OF OFFICERS

Election Results:

Chairman: Susan Hammonds-Guarisco
1st Vice Chairman: Abbie Kemper-Martin, MD
2nd Vice Chairman: Gregory Bradley
Secretary-Treasurer: Thea Moran, MD

Officers were installed by Board Counsel

LICENSURE

Executive Director reported;

- 2017 Renewals, 87% percent of radiologic technologists have renewed as of May 31, 2017
- License statistics as of July 1, 2017 was discussed.

BUSINESS ADMINISTRATION

Board Operations

The following have recently been reappointed by the Governor:
Abbie Kemper-Martin, MD
Thea Moran, MD
Robert Newsome, MD

Reimbursement for Board members to attend LSRT Annual Conference held in New Orleans July 6-8, 2017 was approved.

All office IT was evaluated. Upgrades to hardware and software will be done by thinkIT Solutions for \$1,374.

Legislative Auditor required fiscal year financial report be sent out for bid. Hienz & Macaluso was approved and will complete for fiscal years ending 2017, 2018, 2019.

OLD BUSINESS

Website issues were discussed. Executive Director will work with web developer on enhancements for 2018 renewals. Enhancement costs will be presented at the October meeting.

Executive Director updated the Board on the following, the 2017 Legislative Session is now closed.

- SR 10: Resolution urges all Boards under DHH to identify funds from their cash and cash equivalent balances be transferred into the state general fund. Board must submit quarterly cash reserves to the Louisiana Department of Treasury.
- SB 75: Restructured Board composition and transferred some authority to the division of administrative law. Failed to get out of House Committee.
- SB 205: Required Boards to use an administrative law judge to decide certain disciplinary issues. Became SB 257 and no longer relative.

Board Counsel updated the Board on the following.

- Urgent Care Centers
Executive Director will contact the Board of Medical Examiners and Nursing Board to discuss and possibly create a joint letter to the Attorney General, LHA, and DHH.
- Teleconference of Board Meetings
Board meetings must be public. Executive Director will circulate Board Counsel's researched documents.
- Statute Sunset Date
Many DHH Boards, including the LSRTBE is July 1, 2020. Board Counsel discussed the process.
- State definition of "consumer" as it related to SB75.
Board Counsel gave a brief history of SB75 and definition of "consumer" and "non-market, and market participant."

NEW BUSINESS

Complaint Code categories were discussed

Board approved by consensus revising the License Auditing Policy
Change: Twenty business days TO calendar days
Add: The Board will also notify employer of license suspension

NEXT MEETING DATE

October 11, 2017

Board approved 2018 meeting dates:

January 10, 2018

April 11, 2018

July 11, 2018

October 10, 2018

MOTION made to move into Executive Session by G.Bradley

SECOND by R.Newsome

ACTION Voice Vote: Ayes=8, Nays=0, Motion passed unanimously

Chair requested a **MOTION** to adjourn meeting

MOTION made by G.Bradley

SECOND by N.Awan

ACTION Voice Vote: Ayes=8, Nays=0, Motion passed unanimously

Meeting adjourned at 2:10pm

RESPECTFULLY SUBMITTED

Kenneth W. Jones
Executive Director